



**NOTTINGHAMSHIRE AND CITY OF NOTTINGHAM
FIRE AUTHORITY**

MINUTES

of the meeting of the Authority held on **3 SEPTEMBER 2004** at County Hall, West Bridgford, Nottingham from 10.30 am to 11.33 am.

Membership

- Councillor Jackson (Chairman)
Councillor Charlesworth (Vice-Chairman)
^ Councillor Bennett
Councillor Bosnjak
^ Councillor Cottee
^ Councillor Davison
^ Councillor Freeman
^ Councillor Griggs
Councillor Grocock
Councillor Hemsall
Councillor O'Toole
Councillor Pepper
^ Councillor Pulk
Councillor Smith
Councillor Spencer
Councillor Stephenson
Councillor Tsimbiridis
Councillor Wood

Members absent are marked ^

31 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Pulk (on County Council business) and from Councillors Bennett, Cottee, Davison, Freeman and Griggs.

32 MINUTES

RESOLVED that the minutes of the last meeting held on 23 July 2004, copies of which had been circulated, be confirmed and signed by the Chairman.

33 DECLARATIONS OF INTEREST

No declarations of interest were made.

34 CHAIRMAN'S ANNOUNCEMENTS

The Chairman reported that both sides had agreed a satisfactory resolution to the pay and conditions dispute and that both sides would now be striving to move forward with the recommendations in the National Agreement document.

The Chairman also reported that Mr Ian Young had taken over from Mr Alan McClean as the FBU Brigade Secretary, and welcomed him to the meeting.

35 LOCAL (INTEGRATED) RISK MANAGEMENT ACTION PLAN (IRMP)-CONSULTATION DOCUMENT 2005/06

Further to minute 23 dated 23 July 2004, consideration was given to a report of the Chief Fire Officer, copies of which had been circulated, outlining the Local (Integrated) Risk Management Action Plan 2005/06 and associated technical support publications to inform key stakeholders of the detail underpinning the proposed actions.

RESOLVED that the draft Local (Integrated) Risk Management Action Plan 2005/06, and associated technical support information, be approved for consultation with the public and key stakeholders.

36 PERFORMANCE MANAGEMENT FRAMEWORK PROJECT

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated, providing details of a successful funding bid for the Nottinghamshire Fire and Rescue Service National Performance Management Framework Project (PMFP).

CFO Woods reported that the funding would be used to assist with improvement in the Authority's performance framework. The need for the improvement was highlighted during the Fire Comprehensive Performance Assessment (CPA) pilot project, and the PMFP would run from July to December 2004, ahead of the forthcoming full Fire CPA in January 2005.

RESOLVED

- (1) that the report be noted;**
- (2) that CFO Woods brief members to ensure consistent information was given during the CPA.**

37 IMPROVEMENT AND DEVELOPMENT BOARD

RESOLVED that the report of the Chief Fire Officer, and the minutes of the meeting of the Improvement and Development Board held on 5 August 2004, copies of which had been circulated, be noted.

38 RACE EQUALITY SCHEME CONSULTATION EVENT

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated, outlining feedback received at the Race Equality Scheme consultation event, held at the YMCA in Nottingham on 5 July 2004, and identifying issues to be fed into procedures for recruitment, community safety and community engagement.

RESOLVED

- (1) that the report be noted;**
- (2) that the contents of the report be referred to the Ad-Hoc Equalities Group and it be requested to produce a detailed action plan using feedback from the event.**

39 FIRE AND RESCUE SERVICES ACT 2004 AND FIRE AND RESCUE SERVICE NATIONAL FRAMEWORK

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated, outlining implications for the authority following publication of the Fire and Rescue Services Act 2004 and the Fire and Rescue Service National Framework.

RESOLVED

- (1) that the report be noted;**
- (2) that a members seminar, covering governance and community engagement be held at the rising of the December 2004 meeting of the Fire Authority.**

40 AVOIDABLE INJURY ADMINISTRATOR POST

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated.

RESOLVED that a post of Avoidable Injury Administrator be established on a 2 year temporary contract, 2.5 days per week, at Scale 2/3, and the costs be met from the Community Safety budget.

41 EXCLUSION OF PUBLIC

RESOLVED that, pursuant to Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the remaining items as they involved the likely disclosure of exempt information as defined in paragraph 11 of Part 1 of Schedule 12A to the Act.

42 FIRE SERVICE PAY VERIFICATION PHASE 2

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated.

RESOLVED

- (1) that the report, outlining the outcome of phase 2 of the pay verification process carried out by the Audit Commission, be noted;**

- (2) that concerns regarding the Audit Commission's assessment of this Authority's progress to date, as raised by members, be registered with the Audit Commission;**
- (3) that the possibility of an independent assessment of the Authority, prior to the CPA in January 2005, be investigated.**

43 DUTY SYSTEMS - UPDATE

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated.

RESOLVED

- (1) that the requirement to seek changes to the existing duty systems, in support of the IRMP objectives, be acknowledged;**
- (2) that the completion of a review, in consultation with the recognised trade unions, of alternative duty systems to support the IRMP, be approved;**
- (3) that the CFO be requested to submit a progress report on alternative duty systems to the October meeting of this authority.**